



COUNTY GOVERNMENT OF KILIFI

COUNTY ASSEMBLY OF KILIFI

THIRD ASSEMBLY – FOURTH SESSION

IN THE MATTERS OF CONSIDERATION BY THE COUNTY ASSEMBLY OF KILIFI – THE VETTING FOR POSITION OF CHIEF OFFICER EXECUTIVE OFFICE OF H.E GOVERNOR.

The County Assembly of Kilifi wishes to notify the entire public that the Office of the Clerk received communication from the Office of the County Secretary, vide a letter dated **4th August, 2025** of the name of the Nominee for the Position of Chief Officer Executive Office of H.E Governor. The said nominee was committed to the Sectoral Committee of Devolution, Public Service and Disaster Management for vetting and thereafter make a Report to the County Assembly during the plenary sitting of **Wednesday 6th August, 2025**.

Pursuant to Sections 8 (1) (a) of the County Government Act, 2012; Section 7 of the Public Appointments (County Assembly Approval) Act, 2017 and Standing Order 43 of the County Assembly of Kilifi Standing Orders, the nominee is hereby invited to appear before the Committee Devolution, Public Service and Disaster Management for vetting at the **County Assembly Conference Room, Malindi** as below;

DAY/DATE	NAME OF NOMINEE	POSITION	VENUE	TIME
MONDAY 18 TH AUGUST, 2025	WILLIAM KATANA NYANJE	CHIEF OFFICER EXECUTIVE OFFICE OF H.E THE GOVERNOR	CONFERENCE ROOM	10:00 A.M

The Nominee is required to carry the **original** and **certified copies** of the following documents:-

1. National Identity Card or Passport
2. Curriculum Vitae, personal credentials and academic certificates,
3. Compliance certificate from Kenya Revenue Authority (KRA)
4. Clearance certificate from Higher Education Loans Board (HELB)
5. Clearance certificate from Ethics and Anti-Corruption Commission (EACC)
6. Certificate of good conduct from Criminal Investigation Department (CID)
7. Clearance certificate from Credit Reference Bureau (CRB)
8. Accreditation from Commission of University Education for foreign degrees (if applicable)

Members of the public are invited to attend the vetting session and/or submit their Representations/Memoranda/Petitions on the suitability or otherwise of the nominee for appointment to the above position. The representations/Memoranda/Petitions may be forwarded to the **Clerk, County Assembly of Kilifi, P.O. Box 332 – 80200, Malindi**; hand-delivered to the **Office of the Clerk, County Assembly of Kilifi Buildings, Malindi**; or emailed to **klfassembly@gmail.com**; to be received on or before **Friday 15th August, 2025** at **4.30 p.m.**

CPA, Michael B. Ngala,
Clerk of Assembly/Secretary, County Assembly Service Board,
County Assembly of Kilifi.

This advertisement can also be found in the County Assembly's website: **www.kilifiassembly.go.ke**